



P.J. Tanner
Sheriff

**OFFICE OF SHERIFF
BEAUFORT COUNTY
POST OFFICE BOX 1758
BEAUFORT, SOUTH CAROLINA 29901**

AREA CODE (843)

SHERIFF 255-3200
CHIEF DEPUTY 255-3192
CRIMINAL RECORDS 255-3232
CRIMINAL WARRANTS 255-3228
CIVIL PROCESS 255-3188
JUDGMENTS 255-3189
FAX# 255-9405
WEB SITE www.bcsso.net

CONTRACT FOR LAW ENFORCEMENT SERVICES

Special Event Date(s): _____

(CALEA 3.1.1 a, d) This agreement authorizes the Beaufort County Sheriff's Office to furnish law enforcement services on a reimbursable basis or advanced payment for the following specific law enforcement services:

Location: _____

Business/Organization: _____

Address: _____

Telephone: _____ **POC:** _____

All Contracts for Law Enforcement Services must be approved by the Branch Captain or the Division Major. A copy of the contract will be forwarded to the Chief of Staff and the Finance Office prior to acting on the contract. The required number of Deputies to safely fulfill the requirements of the contract will be determined by the Branch Captain or the Division Major. The Branch Captain or the Division Major can decline a request for law enforcement services if it is not in the best interest of the Sheriff's Office.

(CALEA 3.1.1 d) Contracts will not exceed the length or term of the original specified duration unless approved by the Branch Captain or Division Major. The contract may be modified at any time by written agreement between all parties. This contract agreement may be terminated prior to the expiration date by either the business or organization by written notice, or terminated by the Branch Captain or the Division Major.

(CALEA 3.1.1, h) Upon the completion of the contract, the stipulations contained within this document may be reviewed or revised if agreed to by the business or organization and the Sheriff's Office. Any changes, revisions or modifications agreed to by both parties will be made in writing and signed by all parties.

BEAUFORT COUNTY SHERIFF'S OFFICE

CONTRACT FOR LAW ENFORCEMENT SERVICES

(CALEA 3.1.1, f, g) The Beaufort County Sheriff's Office maintains complete managerial control over agency personnel. Specific arrangements for special equipment and facilities must be made in advance between the Sherriff's Office and the contracting party. The specific law enforcement services provided by the Deputy(s) assigned to the above business/organization are to take law enforcement action as may be required.

(CALEA 3.1.1 b) Customers will be charged **\$48.50 per hour** with a **minimum of two (2) hours per deputy** assigned to the event. *(Initialed and dated by Contracting Party)*

Number of Deputies Required: _____ (Initials) _____ (Date) _____

When the contract has been completed, the Finance Office of the Beaufort County Sheriff's Office will invoice the individual/company who requested the services. The full amount of the invoice is due and must be paid upon receipt. In certain circumstances when the individual/company is based out of town or at an unknown address, the Sheriff's Office reserves the right to require payment in advance of the event.

(CALEA 3.1.1 c) The Finance Office of the Beaufort County Sheriff's Office will maintain copies of all contracts, deputies assigned to the contract, date, times, and hours billed for the law enforcement services provided.

(CALEA 3.1.1, e) **SECTION 23-24-10:** Use of official uniforms and weapons by officers on private job. Uniformed law enforcement officers, as defined in Section 23-23-10, and reserve police officers, as defined in Section 23-28-10(A), may wear their uniforms and use their weapons and like equipment while performing private jobs in their off duty hours with the permission of the law enforcement agency and governing body by which they are employed.

(CALEA 3.1.1, e) **SECTION 23-24-20:** Duties of employing agencies. Each agency head shall determine before such off-duty work is approved that the proposed employment is not of such nature as is likely to bring disrepute on the agency, the officer, or the law enforcement profession, and that the performance of such duties and the use of such agency equipment is in the public interest.

Hilton Head Special Events Escrow Amount: _____

Special Events Coordinator: _____ **Date:** _____

Sheriff's Office Approval: _____ **Date:** _____